

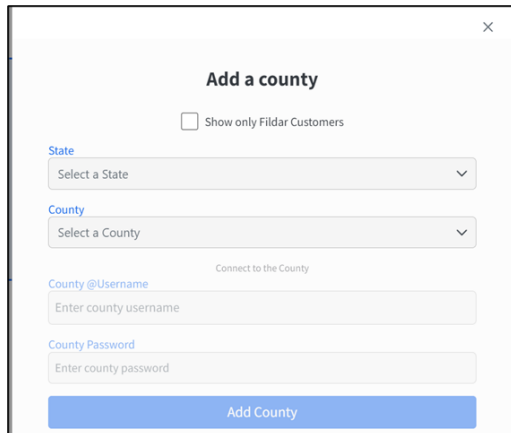
LAREDO ANYWHERE

CREATING A LAREDO ANYWHERE “FREE” ACCOUNT

NOTE: The steps below assume you have already set up your Laredo Anywhere “Umbrella” account. For instructions on this step, and for all other Laredo functionality, see the full Laredo Anywhere manual located at:

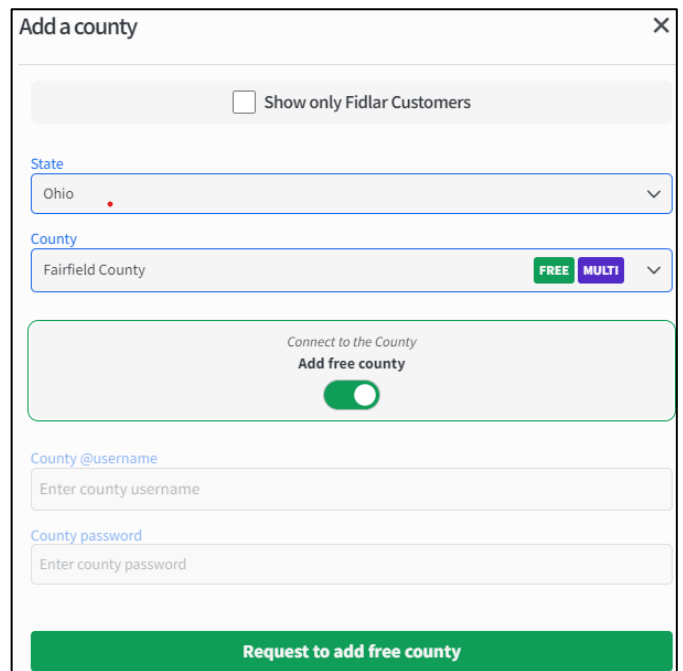
https://www.fidlar.com/Laredo/Laredo%20Anywhere%20Manual_07.25.pdf

1. Once you have logged into your Laredo Anywhere account, click the **Add County** option in the dashboard screen. The account setup wizard screen shown below will display.

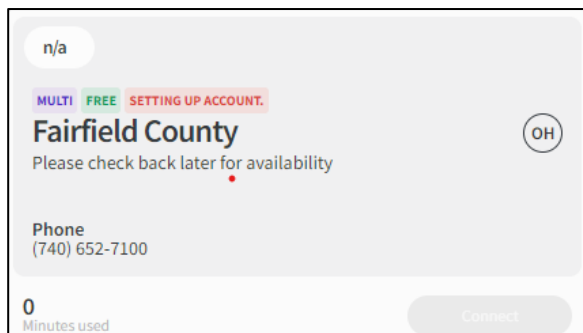


2. Select the relevant **State** and **County** in which you would like to search for land records utilizing a “Free” account.

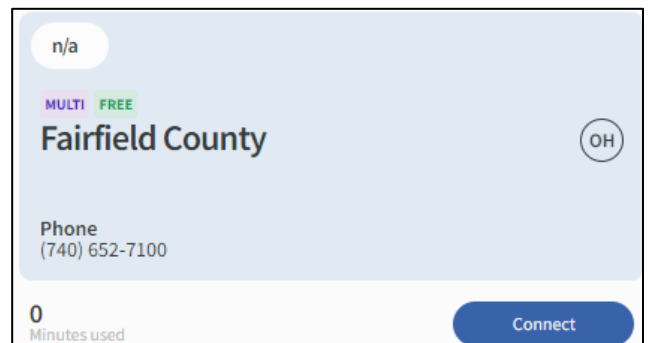
NOTE: If the selected county offers a Laredo “Free” account option, the word “FREE” will display next to the county name.



3. Ensure that the **Add free county** toggle button is green.
4. Click the **Request to add free county** bar at the bottom of the screen.
 - a. A message will display in the upper right corner of the Laredo Anywhere window that states the new account is being processed and will be available in approximately 5 minutes.
5. Close the **Add a county** window by clicking the X in the upper right corner of the window. You will see a tile in the Laredo Anywhere dashboard window similar to the one shown below:



6. Within a few minutes of requesting the Laredo account, the **Connect** button at the bottom of the tile will be active. Click the **Connect** button to log into the selected county’s Laredo program.



7. Click the **Accept** button in the privacy statement window that displays the first time you log into the account.
8. **Important notes about Laredo “Free” accounts:**
 - a. You can only set up one “Free” account per county under any Laredo Anywhere account.
 - b. The word “FREE” will display under the county name at the top of the Laredo screen.
 - c. The Laredo functions available in the “Free” accounts are essentially the same as for other Laredo accounts.