

**THE MINUTES**  
**December 09, 2010**

The Holmes County Commissioners met in regular session Thursday, December 09, 2010; with everyone present. Chairman Miller opened the meeting:

**ERIK PARKER – GIS – IT DISCUSSION**

Erik Parker of the GIS Office met with the Commissioners to discuss doing an IT Audit that would go over all of the systems that the County owns. The company that would do the Audit is from Wooster. The cost of the doing the IT Audit would normally costs \$5,000.00 but, Parker the company to go down to \$2,500.00 for the complete Audit and this company would eventually like to take care of all the computer equipment in the County.

Parker explained that at this time there is no central plan in place for someone to work on the computers and equipment in the County.

If the Commissioners give the OK, the company can start the IT Audit before the end of 2010.

Ault would like to have the IT Audit done to see where we currently are at with the equipment.

Parker would like to see someone in charge of taking care of the County's IT needs because he does not have the time to take care of everything.

The decision was made to hold an Elected Officials and Department Heads meeting to discuss this matter.

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller – yes; Mr. Eyler – yes; Mr. Ault – yes), the Commissioners approved the minutes from November 29, 2010, December 02, 2010 & December 03, 2010 as written.

**PAY BILLS MOTION**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller – yes; Mr. Eyler – yes; Mr. Ault – yes), the Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Andrew Hyde	00010-E2004	Legal Counsel	\$848.40
Jeff Kellogg	00010-E2004	Legal Counsel	2,666.50
David Zacour	00010-E2004	Legal Counsel	705.50
Stephen Dailey	00010-E2004	Legal Counsel	650.50
Miller, Mast & Mason	00010-E2004	Legal Counsel	252.50
Jackwood Law Office	00010-E2004	Legal Counsel	373.00

Corey Spittler	00010-E2004	Legal Counsel	180.50
David Hunter	00010-E2004	Legal Counsel	452.25
Jeffrey Ginsburg	00010-E2004	Legal Counsel	981.00
Graphic Publications	00010-E4004	Public Notices	57.00
Maximus, Inc.	00010-E8001	2009 Cost Allocation Plan	7,400.00
Ohio EPA	00010-E8001	2011 Jail Water License	112.00
Graphic Publications	00015-E4004	Tax Returns Advertisement	56.00
Michele Gerber	00015-E6001	Mileage Reimbursement	72.40
Wal-Mart Community	00020-E4001	Supplies	21.30
Matthew Bender & Co., Inc.	00085-E4001	2011 OH Traffic Law Handbook	58.47
OH Assoc. of Juv. Court Judges	00085-E8001	2011 Dues / Judge Lee	750.00
Wal-Mart Community	00090-E4001	Office Supplies	25.10
Jane Irving	00116-E2007	Travel	154.80
MT Business Technologies, Inc.	00121-E4007	Copier Maintenance JC / MC / CoC	39.38
Century Link	00125-E2002	Service for County	1,738.51
Northeast Ohio Natural Gas Corp.	00125-E2002	Service @ 672	6.61
Republic Waste Services	00125-E2002	Jail Kitchen	118.47
Verizon Wireless	00125-E2002	Judge Cell Phone	50.19
MASI Environmental Laboratories	00125-E2093	Water Treatment Plant	56.30
Friendly Wholesale	00125-E4001	Supplies	112.74
Friendly Wholesale	00125-E4001	Supplies	84.25
Millersburg True Value	00125-E4001	Supplies	22.51
Friendly Wholesale	00125-E4001	Supplies	240.76
Quill	00130-E8001	Office Supplies	110.20
Verizon Wireless	00130-E8001	Monthly Billing	2,380.17
Fire Equipment Warehouse	00130-E8001	Uniform Pants	181.36
Village Motors, Inc.	00130-E8001	Car 14 Radio Repair	178.93
Kline's Service Center	00130-E8001	Towing Charge	90.00
Ginger Sue Miller	00130-E8001	Monthly Travel Expense	70.40
Schneider Computer Technologies	00130-E8001	Computer Power Supply	503.61
Gall's Inc.	00130-E8001	Marmet Boots	192.92
Millersburg Tire Service, Inc.	00130-E8001	Winter Tires	3,242.90
Fire Equipment Warehouse	00135-E8001	Uniform Pants	91.70
Friendly Wholesale	00135-E8001	Mop Heads	114.64
Fire Equipment Warehouse	00135-E8001	Uniform Supplies	284.96
Independence Business Supply	00140-E8001	Inkjet Printer Cartridges	33.99
Holmes County Health Dept.	07002-E1018	Health & Safety Day	323.00
Holmes County Health District	07002-E1018	Health & Safety Day	<u>1,992.00</u>
			<b>\$28,077.72</b>

**DOG & KENNEL (B00)**

Century Link Communications	00200-E2002	Landline Phone	\$133.76
Century Link Communications	00200-E2002	Long Distance	28.74
Wal-Mart Community	00200-E4001	Supplies	63.25
Tope Printing, Inc.	00200-E4004	Flyers	23.71
National Band & Tag Co.	00200-E4018	Dog & Kennel Licenses	1,704.16
Tope Printing, Inc.	00200-E4018	Envelopes	<u>60.47</u>
			<b>\$2,014.09</b>

**ENGINEER (K00)**

Mechanic Township Trustees	00700-E2014	Reimbursement MVE Credit	\$10,000.00
Clark Casting	00700-E4003	Stone Storage	400.00
Millersburg Postmaster	00700-E4016	Stamps	80.50
Village Motors, Inc.	00700-E7005	Core Credit Solenoid Flasher Turbo	835.24
Ageless Iron Restoration	00700-E7005	Dozer	840.00
Verizon Wireless	00701-E2002	Cell Phones	106.45
Zep Manufacturing	00701-E4001	BW Universal Zep Cher	<u>267.36</u>

			<b>\$12,529.55</b>
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**FDCC (M30)**

Rebecca McKelley	01002-E2001	Mentor Program Coordinator Services	\$1,591.41
Verizon Wireless	01002-E8001	Cell Phone Service	<u>264.51</u>
			<b>\$1,855.92</b>

**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

HD Supply Waterworks, LTD	00506-E2009	1020 Frame & Lid	\$639.64
Questel Electric Company	00506-E2009	Hook Up Generator @ Mt. Hope	2,895.50
Holmes County Treasurer	00506-E2009	Plans for Winesburg WWTP	36.00
Bogner Construction Company	00506-E2088	WC WWTP Expansion & Improvements	<u>331,285.42</u>
			<b>\$334,856.56</b>

**SOLID WASTE (P34)**

True Value Hardware	00800-E2074	Supplies	\$59.88
Glass Doctor	00800-E7002	Vehicle Repair	<u>317.53</u>
			<b>\$377.41</b>

**WASTEWATER (P40)**

Frontier	00805-E2002	Phone Service for Dialers	\$223.01
American Electric Power	00805-E2002	Electric Service	1,964.64
Certified Labs & Service, Inc.	00805-E7001	Repair Pump	418.69
Fire Extinguisher Service	00805-E7001	Recharge Fire Extinguisher	11.20
Berlin Plumbing, Inc.	00805-E7001	PVC Pipe & Plugs, etc. / Mt. Hope	<u>39.53</u>
			<b>\$2,657.07</b>

**IT FUND (S38)**

Anthony Mariani	01062-E2001	Programming Design	<b>\$5,000.00</b>
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**LICENSE BUREAU (S40)**

Locksmith Shop	01060-E8001	Service Call / Labor	<b>\$165.00</b>
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**9-1-1 (S71)**

Century Link	01025-E2002	Phone Service	<b>\$1,490.00</b>
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**EMA (S72)**

Verizon Wireless	01025-E8001	Cell Service	<b>\$52.32</b>
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**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

Miller, Mast & Mason	01026-E1013	Magistrate	<b>\$1,040.00</b>
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**COMPUTERIZATION / PROBATE COURT (S81)**

CourtView Justice Solutions	01032-E2001	WRITS Software Support	<b>\$1,270.67</b>
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**COMPUTERIZATION / MUNICIPAL COURT (S82)**

Verizon Wireless	01033-E4001	Judge Cell Phone	<b>\$51.17</b>
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**COUNTY HOME (S85)**

Century Link	01036-E2001	Telephone Service	\$380.39
Millersburg Clinic, Inc.	01036-E2001	Resident Medical Bill	29.25
Family Eyecare Associates	01036-E2001	Resident Medical Bill	160.82
Verizon Wireless	01036-E2001	Cell Phone Service	77.96
Holmes Lumber & Building Center	01036-E2009	Building Improvements	10.59
Holmes Lumber & Building Center	01036-E2009	Building Improvements	309.60
Avalon Distributing	01036-E4001	Grocery Supplies	1,029.77
Friendly Wholesale Company	01036-E4001	Paper Supplies	1,684.14

Gordon Food Service	01036-E4001	Grocery Supplies	1,163.63
7UP Midvale	01036-E4001	Pop Supplies	74.00
Wal-Mart Community	01036-E4001	Misc. Supplies	89.74
Pharmed Corp.	01036-E4001	Nursing Supplies	345.00
Gordon Food Service	01036-E4001	Grocery Supplies	1,134.13
Avalon Distributing	01036-E4001	Grocery Supplies	678.62
My Office Products, Inc.	01036-E4007	New Equipment	93.18
Clark-Fowler Electric	01036-E7001	Repairs	153.94
Marie Garber	01036-E8001	Sub Work	452.00
			<b>\$7,866.76</b>

**CHIP HOME (T20)**

Accurate Analytical, Inc.	01053-E2009	Clearance Hunsberger	\$44.00
Accurate Analytical, Inc.	01053-E2009	Clearance Hunsberger	7.00
Holmes County Planning	01053-E2060	Soft Costs Hunsberger / Sowers	1,769.00
Holmes County Planning	01053-E2060	Addendum to P.O. 86905-P	1.00
Ohio Regional Development	01053-E2060	Soft Costs Hunsberger / Sowers	2,345.00
			<b>\$4,166.00</b>

**JAIL KITCHEN (X03)**

Alco Chemical, Inc.	04001-E4001	Chemicals	\$198.00
Dairy Enterprises, Inc.	04001-E4001	Food Supplies	626.96
Nickles Bakery, Inc.	04001-E4001	Food Supplies	246.03
US Food Service, Inc.	04001-E4001	Food Supplies	3,978.38
			<b>\$5,049.37</b>

**COUNTY HEALTH (X05)**

Aultcare	04002-E1033	Group Health October 2010	<b>\$118,030.35</b>
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**HRA (X25)**

Aultcare	00990-E1039	HRA	<b>TBD</b>
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**MVE MUNICIPAL PERMISSIVE (Y07)**

Village of Millersburg	05003-E9017	East Jones St. Improvement Phase 2	<b>\$24,785.02</b>
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**PAY-INS FROM TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
102287 HCC	O16-08003-R7502 J & F Services Lease	\$11,889.38
102289 HCC/CSEA	A00-00199-R6502 Collections	\$27.58
102307 HCC	A00-00199-R6507 Certificate of Title	\$44,000.00
102415 HCC/CSEA	A00-00199-R6502 Collections	\$59.32
102425 HCC/CSEA	A00-00199-R6502 Collections	\$10.00

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
P40-00805-E2001 WW Contract Services	P40-00805-E7001 Maintenance/Repairs	\$25,000.00
S80-01031-E4007 Equipment	S80-01031-E2001 Services	\$353.00
A00-00140-E8001 Other Expenses	A00-00140-E1011 Employee Salary	\$702.58
T20-01053-E2060 Private Rehab	T20-01053-E2009 Construction/Renovations	\$7.00
S06-00906-E4001 Supplies	S06-00906-E4007 Equipment	\$1,500.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
N70 Wastewater Capital Improvements	N70-00506-E2006 Professional Services	\$5,000.00

N70 Wastewater Capital Improvements	N70-00506-E2009 Capital Improvements	\$20,000.00
N70 Wastewater Capital Improvements	N70-00506-E2009 System Improvements	\$40,000.00
N70 Wastewater Capital Improvements	N70-00506-E2088 USDA Project/ Walnut Creek WWTP	\$331,285.42

**TRANSFER WITHIN:**

**Please Refer to the Following Resolution(s):**

**Resolution #12-09-10-8**

**PAYROLL**

**Total Gross Payroll for pay-ending 12-10-10 was \$532,379.13**

**Total General Fund Payroll for pay-ending 12-10-10 was \$162,227.82**

**RESOLUTION(S):**

**GENE FRITZ – SHERIFF’S OFFICE – EXECUTIVE SESSION – MATTERS REQUIRED TO BE KEPT CONFIDENTIAL - CANCELLED**

**DENNIS MACKEY – EXECUTIVE SESSION – PERSONNEL – INTERVIEW**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller – yes; Mr. Eyler – yes; Mr. Ault – yes), the Commissioners went into Executive Session for Personnel - Interview with Katelyn Orr of the Dog Wardens Office and Dennis Mackey Office at 11:32 a.m. The Session ended at 11:40 a.m.

**KATELYN ORR – DOG WARDEN – EXECUTIVE SESSION – PERSONNEL -**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller – yes; Mr. Eyler – yes; Mr. Ault – yes), the Commissioners went into Executive Session for Personnel with Katelyn Orr, Dog Warden at 11:41 a.m. The Session ended at 11:58 a.m.

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m. Mr. Ault seconded the motion (Mr. Miller- yes; Mr. Eyler– yes; Mr. Ault - yes). The next scheduled Business meeting of the Holmes County Commissioners is Monday, December 13, 2010.

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Joe D. Miller

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Raymond Eyler

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Attest: Susan L. Haun, Clerk

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Rob Ault