

## THE MINUTES

October 05, 2009

The Holmes County Commissioners met in regular session Monday, October 05, 2009, with everyone present. Chairman Miller opened the meeting:

### **BRENDA RAMSIER - HUMAN RESOURCE DIRECTOR - EXECUTIVE SESSION - PERSONNEL**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of Personnel with Human Resource Director Brenda Ramsier at 8:59 a.m. The session ended at 9:07 a.m.

### **9:00 A.M. - VETERANS OFFICE - BUDGET HEARING**

### **9:30 A.M. BOARD OF ELECTIONS - BUDGET HEARING**

### **10:00 A.M. - BUSINESS MEETING**

### **PLEDGE OF ALLEGIANCE**

### **MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), approved the minutes from September 21, 2009 and September 24, 2009 as written.

### **PAY BILLS MOTION**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the following bills to be paid as they were presented:

#### **GENERAL (A00)**

Jeff Kellogg	00010-E2004	Legal Counsel	\$1,618.00
Blair Bower	00010-E2004	Legal Counsel	109.00
Norman Miller	00010-E2004	Legal Counsel	187.00
Quill Corporation	00010-E4001	Office Supplies	93.06
Quill Corporation	00010-E4001	Office Supplies	20.32
CCAO	00010-E6001	Conference Registration	900.00
Wooster Daily Record	00010-E8001	Subscription Balance	25.06
Holmes County Commissioners	00010-E8001	2009 Junior Fair Awards	200.00
Independence Business Supply	00015-E4001	Clips	8.12
Pitney Bowes	00045-E4001	Postage Meter Supplies	53.66
Pitney Bowes, Inc.	00045-E4001	Postage Meter Supplies	38.81
Wal-Mart Community	00095-E4001	Office Supplies	40.85
Independence Business Supply	00095-E4001	Office Supplies	126.76
Wooster Printing & Litho	00095-E4001	Marriage License Certificate	183.50
MT Business Technologies, Inc.	00121-E4007	Copier Maintenance JC/MC/CoC	34.79
Verizon Wireless	00125-E2002	Sheriff Cell Phone Usage	2,634.64
Embarq	00125-E2002	Phone Usage	1,771.23
Village of Millersburg	00125-E2002	Water / Sewer	1,045.50

Masi Environmental Laboratories	00125-E2002	Supplies	165.35
Friendly Wholesale Company	00125-E2002	Double Strength Bleach	8.09
Millersburg True Value	00125-E4001	Supplies	60.26
ABC Carpet Cleaning	00125-E7001	Carpet Cleaning	120.00
Schneider Computer Technologies	00130-E2094	October IT Block Time / Split	375.00
Staley Technologies, Inc.	00130-E4013	U-1 Cell Charger / Transfer	29.49
The Journal	00130-E4013	Paper Subscription / Shf Sales	30.00
Ginger Sue Miller	00130-E6001	Mileage Reimbursement	77.44
Schneider Computer Technologies	00135-E2094	October IT Block Time / Split	375.00
Tope Printing, Inc.	00135-E4001	Inmate to Staff Internal Correspondence	50.66
Dr. Leon Miller	00135-E4005	Quarterly Retainer Fee	7,417.50
Friendly Wholesale Company, Inc.	00135-E7002	Building Maintenance	170.79
MCJAS	09040-E9002	3 <sup>rd</sup> Quarter 2009	107,882.23
			<b>\$125,852.11</b>

**DOG & KENNEL (B00)**

Huntington Insurance	00200-E1018	Insurance Bond	\$75.00
Embarq Communications	00200-E2002	Long Distance Land Line	29.57
Embarq Communications	00200-E2002	Land Line Phone Statement	123.68
Wal-Mart Community	00200-E4001	Addendum	96.61
Wal-Mart Community	00200-E4001	Misc. Supplies	112.30
			<b>\$437.16</b>

**ENGINEER (K00)**

Holmes County GIS	00700-E1011	Payroll Contribution	\$2,777.78
Embarq	00700-E2002	FAX / DSL Line	135.70
MT Business Technologies, Inc.	00700-E4001	Gestetner Maintenance Contract	240.92
Bakersville Garage, Inc.	00700-E7005	Filters	66.33
Village Motors, Inc.	00700-E7005	Cover Sublet Repair Bumper	566.62
Gingerich Tractor Sales	00700-E7005	Clevis Parts	8.50
VISA / CSB	00700-E8001	Addendum	1,515.65
Daily Record	00700-E8001	Legal Ad – Guardrail	162.00
Lightspeed Wireless	00700-E8001	Battery Backups	1,000.00
VISA / CSB	00700-E8001	Conference / Travel Expenses	1,356.74
Verizon Wireless	00701-E2002	Cell Phones	154.65
Keim Lumber Company	00701-E4001	Corr Pipe	56.05
Friendly Wholesale Company	00701-E4001	Bags Office Supplies	30.60
Staley Technologies, Inc.	00701-E4001	Service to #84 and Tar Truck	191.89
Michael P. Crider	00701-E4001	Mobile Charger	79.00
Ohio Industrial Supply, Inc.	00701-E4001	Plow Bolts Hex Heads	42.85
			<b>\$8,385.28</b>

**FDCC (M30)**

Verizon Wireless	01002-E8001	Cellular Phone Service	<b>\$129.65</b>
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**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

Huntington Insurance	00506-E2006	Bond for Berlin WWTP	\$825.00
Bricker & Eckler LLP	00506-E2006	Legal Services	2,500.00
American Highway Products LTD	00506-E2009	Manhole Risers	2,548.00
Mullet Drilling	00506-E2009	Addendum to P.O. #16076-P	194.80
Mullet Drilling	00506-E2009	Drilling Test	1,500.00
			<b>\$7,567.80</b>

**SOLID WASTE (P34)**

I & M Uniform Service	00800-E2074	Uniforms	<b>\$44.80</b>
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**WASTEWATER (P40)**

Kline's Environmental Service	00805-E2001	Pumped & Powerwashed Lift Station	\$155.00
American Electric Power	00805-E2002	Electric Service	1,780.13
Verizon North	00805-E2002	Phone Service for Dialers	187.04
Petty Cash	00805-E4001	Replenish Petty Cash	130.67
Berlin Plumbing, Inc.	00805-E4012	Addendum to P.O. #15892-C	118.49
Berlin Plumbing, Inc.	00805-E4012	Plumbing Parts	176.33
Millersburg Electric, Inc.	00805-E7001	Service Call & Labor WC	<u>70.50</u>
			<b>\$2,618.16</b>

**LICENSE BUREAU (S40)**

Time Warner Cable – Northeast	01060-E2002	Line for Alarm System	<b>\$31.93</b>
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**911 WIRELESS (S54)**

Embarq	01059-E4007	Monthly	<b>\$542.80</b>
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**GIS (S58)**

Verizon Wireless	01010-E2002	Cell Phone Usage	<b>\$110.68</b>
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**INDIGENT GUARDIANSHIP (S60)**

Attorney Douglas Milhoan	01013-E2005	Attorney Fees	<b>\$255.00</b>
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**HANDGUN ADMIN EXPENSES (S62)**

Quill	01015-E4001	CCF Supplies	<b>\$64.73</b>
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**HOMELAND SECURITY (S69)**

Motorola	01022-E4007	Portable Radios	<b>\$20,342.50</b>
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**9-1-1 (S71)**

Embarq	01024-E2002	Monthly	<b>\$178.48</b>
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**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

John Estill	01026-E1013	Court Translator	<b>\$1,300.00</b>
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**COUNTY HOME (S85)**

Graphic Enterprises	01036-E2001	Copier Fees	\$8.69
Embarq	01036-E2001	Phone Service	396.40
Stans Meats	01036-E2001	Meat Processing	828.30
Millersburg True Value	01036-E2009	Paint	59.43
Millersburg True Value	01036-E2009	Paint	43.04
The Locksmith Shop	01036-E2009	Building Improvements	1,295.00
Nelson Industrial Supply	01036-E4001	Chemical Supplies	368.91
MyOfficeProducts.com	01036-E4001	Office Supplies	27.23
Seven Up of Columbus	01036-E4001	Pop Supplies	145.60
Wal-Mart Community	01036-E4001	Supplies	134.72
Diller Medical	01036-E4001	Nursing Supplies	73.45
Nelson Industrial Supply	01036-E4001	Chemical Supplies	270.05
Ridgeview Sheet Metal	01036-E4001	Supplies	16.05
U.S. Foodservice	01036-E4001	Groceries	1,069.25
MyOfficeProducts.com	01036-E4001	Office Supplies	199.07
Pharmed Corp.	01036-E4001	Nursing Supplies	382.50
Friendly Wholesale	01036-E4001	Housekeeping Supplies	1,839.21
Pepsi Americas	01036-E4001	Pop Supplies	598.92
Millersburg True Value	01036-E4007	New Equipment / Laundry Room	<u>35.99</u>
			<b>\$7,791.81</b>

**TOURISM / ECONOMIC DEVELOPMENT (S95)**

DYP, Inc.	01041-E9003	Covered Bridge Ad Photo	<b>\$125.00</b>
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**COMMUNITY DEVELOPMENT (T00)**

Illes Architects, Inc.	01045-E2058	Architecture Fees	<b>\$2,667.00</b>
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**CHIP HOME (T20)**

Accurate Analytical, Inc.	01053-E2009	Clearance Testing Rose	<b>\$54.00</b>
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**CHIP CDBG (T21)**

Renfrew Renovations	01047-E7001	HR: Mohler & Austin	<b>\$13,240.00</b>
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**JAIL KITCHEN (X03)**

Nickles Bakery, Inc.	04001-E4001	Food Supplies	\$157.14
US Food	04001-E4001	Food Supplies	488.65
Smith Dairy	04001-E4001	Food Supplies	383.84
US Food	04001-E4001	Food Supplies	1,072.89
Alco Chemical	04001-E4001	Dishwasher Soap	144.00
			<b>\$2,246.52</b>

**HRA (X25)**

Aultcare	00990-E1039	HRA	<b>TBD</b>
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**MONEY RECEIVED AND PAID TO THE TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
96368 HCC	A00-00199-R6508 Indigent Defense	\$5,738.92

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00-00015-E6001 Travel	A00-00015-E6001 Other Expenses	\$11.86
S16-01008-E1019 Workers Comp	S16-01008-E1011 Salaries	\$463.00
S16-01008-E1019 Workers Comp	S16-01008-E1016 PERS	\$8.66
S16-01008-E1019 Workers Comp	S16-01008-E1017 Medicare	\$.62
S16-01008-E1019 Workers Comp	S16-01008-E9018 Unused Grant	\$534.12
S16-01008-E2002 Utilities	S16-01008-E9018 Unused Grant	\$38.28
S16-01008-E4001 Supplies	S16-01008-E9018 Unused Grant	\$53.51
S16-01008-E4004 Printing	S16-01008-E9018 Unused Grant	\$94.33
S16-01008-E8001 Other	S16-01008-E9018 Unused Grant	\$43.79
A00-00145-E4001 Supplies	A00-00145-E6004 Transportation	\$1,000.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00 General	A00-00130-E2094 LE Information Technology	\$4,000.00
A00 General	A00-00135-E2094 Jail Information Technology	\$2,000.00
A00 General	A00-00199-E4020 Indigent Fees	\$677.00
M00 Planning Commission	M00-01001-E1011 Salaries	-\$5,385.00
M00 Planning Commission	M00-01001-E1017 Medicare	-\$1,050.00
M00 Planning Commission	M00-01001-E4001 Supplies	-\$3,500.00
M00 Planning Commission	M00-01001-E8001 Other Expenses	-\$1,500.00
M00 Planning Commission	M00-01001-E6001 Travel	-\$1,000.00
M00 Planning Commission	M00-01001-E2001 Travel	-\$1,785.00

M00 Planning Commission	M00-01001-E2051 GIS	-\$5,000.00
S16 Victims Assistance	S16-01008-E1011 Salaries	\$44,439.00
S16 Victims Assistance	S16-01008-E1016 PERS	\$6,325.00
S16 Victims Assistance	S16-01008-E1017 Medicare	\$655.00
S16 Victims Assistance	S16-01008-E1018 Health	\$10,080.00
S16 Victims Assistance	S16-01008-E1019 Workers Comp	\$1,000.00
S16 Victims Assistance	S16-01008-E2002 Telephone	\$1,464.00
S16 Victims Assistance	S16-01008-E4001 Supplies	\$1,000.00
S16 Victims Assistance	S16-01008-E4004 Printing	\$350.00
S16 Victims Assistance	S16-01008-E8001 Other	\$787.00
A00 General	A00-00045-E2006 Professional Services	\$451.01
A00 General	A00-05017-E9003 Grant Payments	\$4,000.00
S79 9-1-1	S79-01024-E4007	\$85,000.00
A00 General	A00-00199-E4020 Indigent Application Fee	\$700.00

**TRANSFER BETWEEN:**

**Please refer to the following Resolution(s):**

**Resolution #10-05-09-3**

**PAYROLL**

**Total Gross Payroll for pay-ending 10-02-09 was \$533,288.92**

**Total General Fund Payroll for pay-ending 10-02-09 was \$159,342.79**

**RESOLUTION(S)**

**A COPY OF ALL DOCUMENTS ON FILE AT THE COMMISSIONERS OFFICE**

**BID OPENING - ENGINEER'S OFFICE - GUARD RAIL PROJECT PHASE V**

The hour of 10:00 a.m. having arrived, the Commissioners opened two bids for the Holmes County Engineer Guard Rail Project Phase V. The first bid from Nationwide Fence & Supply in the amount of \$441,756.89 and the second bid from Lake Erie Construction Co. in the amount of \$238,930.00. Engineer Chris Young will review the bids and award at a later date.

**JERRY GALBRAITH - ENGINEERS OFFICE - EXECUTIVE SESSION - POTENTIAL LITIGATION**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of Potential Litigation with Jerry Galbraith of the Engineers Office at 10:26 a.m. The session ended at 10:42 a.m.

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m. Mr. Eyler seconded the motion (Mr. Miller- yes; Mr. Eyler– yes; Mr. Ault - yes). The next scheduled Business meeting of the Holmes County Commissioners is Thursday, October 15, 2009 (Due to the Columbus Day Holiday).

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Joe D. Miller

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Raymond Eyler

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Attest: Susan L. Haun, Clerk

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Rob Ault